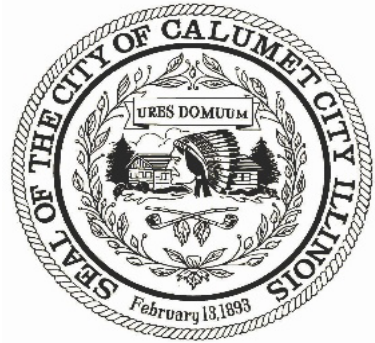


Thaddeus M. Jones - Mayor
Sheryl Tillman - Director Building & Zoning



Rental Properties

For a change of occupancy inspections for rental properties prior to a new tenant moving in please provide:

1. The complete application for occupancy for rental
 - You can find an application on our website at www.calumetcity.org. or you are welcome to visit the department of Building and Zoning--670 Wentworth Ave, Monday-Friday-8am-4pm (excluding Holidays)
2. If you have a property(s) that is non owner occupied, you're required to register in the rental program ordinance #04-42
3. An annual rental inspection for one unit the fee is \$100.00 and \$30.00 for each additional unit.
4. A Citation (s) may be issued when an owner does not comply with the ordinance of an annual rental inspection.
5. A complete application with the payment is accepted at the Building and Zoning Department-670 Wentworth Ave, Monday-Friday-8am-4pm (excluding Holidays)
 - Also, a completed application and payment (no cash) in the drop box at City Hall 204 Pulaski ,or sent via US Mail, FedEx, or UPS to the Building and Zoning Department.
6. Incomplete submittals will not be accepted.
7. The Housing Authority of Calumet City regulates and enforces Fair Housing Compliance Ordinance #11-29.
 - To obtain a copy of a Landlord and Tenants Rights Booklet you are welcome to visit the department of Building and Zoning--670 Wentworth Ave, Monday-Friday-8am-4pm (excluding Holidays)

Our staff are here to assist you. Please see below our hours of operation, fax, contact number and our location below.

Building and Zoning
670 Wentworth
Calumet City, Illinois 60409
708-891-8120-Monday-Friday (excluding holidays)
8am-4pm
Fax: 708-891-2128

***Director
Sheryl Tillman***