

Forensic Audit

Auditor Benford gave a presentation on her audit and the findings of her Audit. Several suggestions were presented for policy changes and procedures to the council. A PowerPoint was presented via paper and Benford discussed findings and recommendations on the floor.

Auditor discussed the transition of vehicles and property to other entities as the police vehicles were given to South Suburban College on behalf of Alderman Williams.

Alderman Wilson questioned Clerk Figgs regarding findings of uncollected funds in 2008. Clerk Figgs reported becoming the City Clerk in 2011 and therefore the incident happened prior; Benford reported funds needing to be discussed because they remained on the financial books and need to be written off. There was a brief discussion on how to settle the issue and the previous council action taken.

Employees were named individually regarding issues, policy, and procedures, and conflicting scenarios were reported by Benford to the city council.

City Clerk Figgs stated for the record that the audit was geared towards the City Clerk and Mayor Jones' administration attempting to make the clerk and the clerk's office look bad. The Clerk reported policies, procedures, and requests from the last administration, and this current administration to improve and streamline processes that were not approved by the council on several occasions. Clerk Figgs also informed the council of the lack of communication regarding why and how things were done to assist with the audit; Benford only requested information and presented it in a negative manner per City Clerk Figgs.

Discussion on the destruction of records per Benford a person named Kayla signed an invoice for ProShred. City Clerk Figgs informed the council that the records were destroyed by request of the mayor's office and herself along with the previous Deputy Clerk Danielle Smith, Training Deputy Clerk Frances Anderson, and Jessie Tate from Public Works. There was no others present and the clerk is unaware of who Kayla is and has not seen or witnessed the signed invoice.

Benford suggested the Payment System Networks are controlled by the mayor and city.

Alderman Wilson asked if the audit believed that the mayor should be in control of payment service with his most recent FBI investigation.

Benford stated her recommendation is for the mayor to be in control.

Alderman Navarrete had several questions regarding the projected loss of revenue for the Federal Grant Parking Ticket issue Benford reported. Alderman Navarrete stated he didn't see the justification for the enormous amount of lost revenue. Benford stated it was an estimation as she has no way of knowing how or when a resident will pay a parking ticket and therefore her numbers align with the highest point of payment. Alderman Navarrete also questioned why the city clerk's salary was present in the audit.

Crowe & Chizek

A representative from Crowe & Chizek reported on the current audit and previous audit. Managerial procedures and policies are not included in the yearly audit.

Both Auditors stated that the audit will be completed during the month of May and will have the finding to the city council within a week or two.

Benford Brown,
& Associates
Invoices

There was a brief discussion of invoices, the invoices were referred to the next city council meeting when the audit is completed and presented. The Executive Order for the audit will be placed on the agenda and be amended to include time for invoices to be approved.

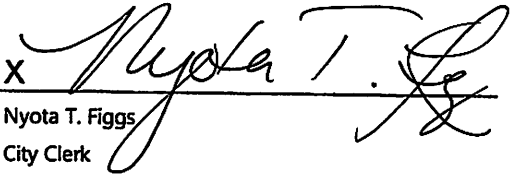
Proshred Invoices

Invoices were referred to another meeting for payment.

Adjournment

Alderman Williams moved, seconded by Alderman Smith, to adjourn at 8:44 p.m.

MOTION CARRIED

X 
Nyota T. Figgs
City Clerk