



City of Calumet City
204 Pulaski Road
Calumet City, IL 60409
Phone: 708-891-8100
<https://calumetcity.org/>

City of Calumet City, Illinois

Request for Qualifications

Phase II Engineering Design Services

Dolton Road and State Street (from I94 to Alice Avenue)

Submittal Deadline

January 13, 2023



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Notice of Request for Qualifications (RFQ) for Engineering Services Phase II Design Engineering for Dolton Rd. and State St. (From I94 to Alice Avenue)

The City of Calumet City (City) invites Illinois Department of Transportation (IDOT) prequalified firms to submit a Statement of Qualifications (SOQ) to provide Phase II Design Engineering Services within the City of Calumet City for the project as referenced above. The project design will be completed with federal STP funds. This request is in accordance with the Brooks Act, (40 USC 11) and the Federal Highway Administration's (FHWA) requirement for procurement, management, and administration of engineering and design related services (23 CFR 172).

The attached Project Description and Scope of Services provide a summary of major items that may be encountered during Phase II design engineering services.

SOQs must be submitted no later than 3:00 pm on Friday, January 13, 2023. Submissions will be limited to a total of fifteen (15) pages or less including a cover letter and resume biographies. They must be submitted in a sealed and labeled envelope to the following address:

City of Calumet City
204 Pulaski Road
Calumet City, IL 60409
Attn. Director Don Aleksy, Community and Economic Development

If you plan to enter a joint venture with another firm for this project, please note the name of the firm on your SOQ. Any subconsultants shall also be listed.

All SOQs received after the above noted deadline or not meeting the requirements stipulated herein will not be used as part of our consultant selection process.

Schedule

Currently, the City anticipates awarding the Project in February 2023 and starting the process for the local agency federal funded engineering agreement completion and submittal to IDOT for review and approval.

Deliverables

Deliverables shall be in accordance with IDOT requirements for Phase II engineering services including Plans, Specifications, and Estimates.



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Submission Requirements

Responses to this RFQ should include the following:

1. Firm Description and Organization Structure – Including location of offices in proximity to the project site
2. History of the Firm - Including experience with similar projects
3. Proposed Scope of Work and Project Approach – Describe the scope of work for the project, including number of personnel that will be involved in the project approach and resources required for successful completion of the project. At a minimum, the scope of work and project approach should include the following:
 - a. Review of the existing street corridor and existing conditions
 - b. Discussion on proposed improvements including pavement resurfacing, sidewalk and ramp replacements, safety improvements, traffic control and maintenance of traffic during construction, and related work in accordance with IDOT policy.
 - c. Outline of all professional services required to complete this project.
4. Proposed Schedule/Timeline for Engineering Services
5. Key Individual Resumes or Biographies and Licenses/Certificates
6. List and Qualifications of Subconsultants if proposed
7. Professional References for similar federal funded projects (at least 3)
8. Proof of Professional Liability Insurance and IDOT prequalification

Each applicant should submit one (1) original and five (5) copies of the SOQ including an electronic PDF file on CD or thumb drive. The envelope should be clearly marked with the following title as well as the date and time of submittal. Submittal shall include the title:

“City of Calumet City: Dolton Road and State Street Rehabilitation - STP Design Project”
Attention: Director Don Aleksy, Community and Economic Development

Selection Process

Selection will be in accordance with The Brooks Act, (40 USC 11) and the FHWA’s requirements for Procurement, Management, and Administration of Engineering and Design related Services (23 CFR 172) to promote open competition by advertising, ranking, selecting, and negotiating contracts based on demonstrated competence and qualifications for the type of engineering and design related services being procured.

The Consultant selection process will involve an evaluation and ranking of the SOQs by the City including but not limited to the following selection criteria:

1. The professional and technical competence and related experience of the firm, including the Project Manager and other key project participants, in organizing and completing similar projects. (30%)
2. The proposed scope of services and project approach along with project schedule/timeline/phasing. (30%)
3. Staff knowledge of like projects and ability to perform scope of services. (30%)
4. Ability to manage and staff the project in reasonable proximity to the City and familiarity with the City and IDOT. (10%)



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The City reserves the right to interpret said criteria as it sees fit based upon benefits to the public and requirement stated in this solicitation. If a contract cannot be successfully negotiated, the next highest scoring firm will be selected for contract negotiations.

Prior to selection and award to a consultant, that consultant shall submit their Disclosure Statement (BDE DSC 2) regarding Conflicts of Interest and Suspension and Debarment.

Contact Information

Any questions regarding the project, QBS, or Consultant Selection Process should be directed to Don Aleksy, Director Community and Economic Development in writing or via email at daleksy@calumetcity.org. This RFQ will be available on the City's public website at least 14 days prior to the acceptance of SOQs.

All questions must be received by January 5, 2023 at 3:00pm CST.

Project Description and Scope of Services

Dolton Road and State Street Rehabilitation from I94 to Alice Avenue:

Provide Phase II Design Engineering Services for complete Plans, Specifications, and Estimates for the project above. Engineering Services will be completed with STP funds and deliverables will be reviewed by IDOT. Project scope of work includes patching and resurfacing, sidewalk and ramp replacements, safety improvements, maintenance of traffic, coordination with the City, State, Public, and Stakeholders and related work.

Refer to attached Appendix A (Project Location Map)

I-94 (Bishop Ford)

Dolton Road / State Street

Torrence Avenue

Burnham Greenway

