

City of Calumet City
Small Business Recovery Program (CC-SBRP)
Round 1: Grant Application Due October 15, 2021

Mayor Thaddeus Jones and the City of Calumet City, City Council have created a ***Small Business Recovery Program (CC-SBRP)*** to be implemented in Fall 2021. The program provides financial assistance (grants) to small, for-profit businesses directly impacted by revenue loss resulting from the Covid-19 pandemic. The program is available to Calumet City, for-profit businesses located in commercial and industrial zoned areas - within the City's corporate boundaries.

Not only are local businesses important for creating a culture for our community, but they also build connections and relationships with our residents and provide local jobs within the community as well. Our small business community impacts Calumet City in a variety of ways, from interpersonal relationships - to our local government - to the sustainability of our local economy. Small businesses keep our neighborhoods healthy and vital, and therefore, the City administration vows to assist them with recovery efforts.

Nevertheless, the CC-SBRP is based on eligibility and demonstrated/proven need due to limited funds. Up to a \$10,000 grant may be awarded to a single qualifying applicant. It is expected five need-based, qualifying applicants will receive awards.

The City will be **accepting applications between September 15th through October 15th, 2021**. *Applications submitted after October 15, 2021, will not be considered.*

Eligibility criteria include:

- Must have been a current/operating business (within Calumet City) since January 1, 2018.
- Business profit/loss statement required.
- Must have 50 employees or less.
- Must demonstrate a decrease in revenue as a result of COVID-19.
- If leasing/renting a place of business must show a valid lease agreement and up-to-date building code compliance as required, each year. Building code compliance may be obtained from the building owner or the City's Department of Building and Zoning.
- If leasing/renting a place of business, the owner of the facility must be current with property tax payments. *(However, if there is recent property-tax delinquency during and after 2020, this may be taken into consideration – as it may be a financial effect of Covid-19).*
- Must have a current *Calumet City Business License* and other licenses as may be required per type of business.
- If the owner of the facility in which you do business, property taxes must be paid up to date. *(However, if there is recent property-tax delinquency during and after 2020, this may be taken into consideration – as it may be a financial effect of Covid-19).*
- If the owner of the facility in which you do business, yearly building inspections must be current.
- Must be willing to participate in our Shop Calumet City program for one-year

For more information - or if you have questions, email: vwilliams@calumetcity.org

Indicate in email subject: **"CC-SBRP Question or Inquiry"**

Mail (or submit in person) completed/signed application with required attachments to: **Mayor's Office, CC-SBRP Covid Grant Program, City of Calumet City, 204 Pulaski Road, Calumet City, IL 60409**

City of Calumet City
Small Business Recovery Program (CC-SBRP)
Round 1: Application Forms
Due October 15, 2021

Business Name: _____

Business Address: _____ PIN No. _____

Business Phone No.: (_____) _____ Website: _____

Business Owner's Name: _____

Business Owner's Address _____ City: _____ State: _____ Zip: _____

Business Owner's Phone No.: (_____) _____ Email: _____

Owner's Name of Building/Facility in which business is located: _____

Building Owner's Address: _____ City: _____ State: _____ Zip: _____

Building Owner's Phone No.: (_____) _____ Email: _____

1. How much funding are you requesting? \$ _____ *(do not exceed \$10,000)*

2. What is the purpose of your funding request?

3. Expected outcomes from utilizing these funds *(how does this funding aid in the recovery of your business?)*

4. Needs Statement (*In detail, explain your need for funding*). How does your business help the community?

5. Number of years in business: _____

6. Type of business (check one): Commercial ____ Industrial ____

7. Number of employees: _____

8. Do you lease or own the facility in which you do business? (check one): Lease ____ Own ____

9. Do you have a current Calumet City business license? (check one): Yes ____ No ____

10. Are you current with the required yearly building inspections? (check one): Yes ____ No ____

11. During height of the pandemic, how many months were you closed to the public? _____

12. Are property taxes current at your business location? (check one): Yes ____ No ____

13. If property taxes are not current, how much money is owed for back taxes? \$ _____

REQUIRED ATTACHMENTS (*place a checkmark by each attachment that will be submitted with the application*)

____ Copies of 2018, 2019, 2020, 2021 Calumet City Business Licenses (other proof of licensing may be requested per type of business).

____ Business profit/loss statement for 2020.

____ Document demonstrating a decrease in revenue from 2019 to 2020.

____ Current, fully executed lease agreement (if applicable).

____ Proof of facility/building ownership (if applicable).

____ Current occupancy permit (*Calumet City will verify compliance to yearly building inspections*).

____ Proof property taxes (where business is conducted) are paid up to date (can obtain proof from www.cookcountytreasurer.com).

____ Most recent utility bill where business is being conducted.

Signature _____

Date: _____