

CITY OF CALUMET CITY  
EMERGENCY TELEPHONE SYSTEM BOARD MEETING  
May 8, 2019  
8:00AM  
CITY COUNCIL CHAMBERS

Call to order            The Calumet City Emergency Telephone System Board was called to order at 8:14A.M.

PRESENT: ETSB Members, Police Chief Fletcher, Fire Chief Glenn Bachert, ESDA Director Chiaro, 911 Communications Director Michelle Uginchus, Chairman William Murray

ABSENT: Mayor Designee Sgt. Siems (training class excused) and Systems Manager Rick Wachowski.

Also present Nicole Rudder Treasurer office.

Public Comment        Fletcher moved, seconded by Bachert to open public comment.

There was no public comment. There was no public present.

Bachert moved, seconded by Chiaro to close public comment.

Approved Minutes     Bachert moved, seconded by Chiaro, to approve minutes of 4/3/19

ROLL CALL

YEAS:            5        Fletcher, Bachert, Chiaro, Uginchus, Murray

NAYS:            0        None

ABSENT:         2        Siems, Wachowski

MOTION CARRIED

### Old Business

Miner Contract renewal for RF/Dispatch equipment, Murray advised to have Uginchus follow up with terms and conditions of the maintenance contract that are printed on the reverse side, there were no terms or conditions printed. Murray requested motion to approve contract renewal for one year with Miner for RF/Dispatch equipment in amount of \$1526.00 monthly.

Fletcher moved, Seconded by Chiaro

### ROLL CALL

YEAS: 5 Fletcher, Bachert, Chiaro, Uginchus, Murray

NAYS: 0 NONE

ABSENT: 2 Siems, Wachowski

### Endeavor Hardware Support Agreement (server formally known as VIA)

Murray advised had asked Wachowski to look into other companies for maintenance contract for server, Wachowski had advised Murray earlier that due to server being proprietary no other companies will do a maintenance contract. Murray discussed several issues with the Endeavor (VIA) contract being auto renewal contract unless thirty day notice given to cancel, we would have to pay the cost of travel if needed, charges for contacting Endeavor outside of business hours, right to increase fee, Endeavor to do yearly maintenance on server and no stipulation on cost of hardware and no insurance would only be able to recoup our contract fees, and that VIA may assign it's rights and may delegate its duties under the contract. Murray advised that speaking with Wachowski that in order to get have another company with contract we may need to clear server and have Spillman reinstall. Uginchus asked if Spillman would charge to have reinstalled and reconfigured. Murray advised would have Wachowski contact Spillman and find out. Murray requested motion to defer.

Motion by Bachert, seconded by Chiaro.

MOTION CARRIED

New Business

Crossroads GIS Solutions Contract renewal \$4500.00, Murray discussed contract. No extra fees, business hours and no assignment to other company without city's approval. Murray asked Uginchus to follow up with the amount covered under insurance. Murray requested motion to renew contract with GIS and have finance pay bill when due, without vote from board.

Motion Bachert, Seconded by Fletcher

ROLL CALL

YEAS: 5 Fletcher, Bachert, Chiaro, Uginchus, Murray

NAYS: 0 NONE

ABSENT: 2 Siems, Wachowski

MOTION CARRIED

Purchase of four foam ear cushions sets for dispatch headsets for 3.50 each.

Murray advised board voted that Director could spend \$2500 if needed. Just have to advise board at meeting what costs were incurred and for what. Murray requested motion to approve purchase of four foam ear cushions sets.

Motion Chiaro, Seconded by Bachert

ROLL CALL

YEAS: 5 Fletcher, Bachert, Chiaro, Uginchus, Murray

NAYS: 0 NONE

ABSENT: Siems, Wachowski

MOTION CARRIED

Central dispatch

Uginchus advised that Ron Robertson from Central Dispatch had reached out and was asking what the cost would be to add another town. Uginchus advised that told Robertson that he would have to meet with the board and have that discussion. That she was not at liberty to make those decisions alone. Uginchus advised wanted to update the board and let them know this discussion was brought up. Bachert asked if knew why was asking. Uginchus advised that possibly to get more agencies to meet the 50,000 criteria that state has set for she believes in 2021. Murray advised board that if anyone contacts them from Central

Dispatch to have them contact the Director Uginchus to set up meeting. Murray discussed MCTF (Major Crimes Task Force) contract is the same as Central Dispatch and need to look at it. Insurance is derived from each town and who would defend if there was an issued caused.

Treasurer's Report

Nicole Rudder was present from the Treasurer's office.

NG9-1-1 Grant Update Rudder Uginchus reached out to Cindy Barbera-Brelle from State Police and that the ETSB board could generate an invoice for the City in the amount of the grant reimbursement. Rudder advised will need to have motion put on City Counsel for second meeting in May to have the grant money in amount of \$132,611.47 moved to the 911 ETSB board.

ETSB Board audit Rudder advised that Crowe sent an engagement letter with the City's letter, and she advised Crowe that the ETSB board needed their own engagement letter, and they were not aware that the ETSB board was on calendar year. Rudder advised Crowe that the ETSB board was a separate entity and was not sure if wanted to make separate component. Crowe advised they would respond back to Rudder. Murray advised audit would be separate but needs to see if added to city books. Murray is also going to check the Illinois State statue to see if can change to fiscal year for ETSB board.

Approved bill listing

Miner Contract RF/Dispatch equipment in amount \$1526.00. Murray advised to have Uginchus to add to next agenda to have on auto pay.

\_Motion Bachart, seconded by Chiaro

ROLL CALL

YEAS: 5 Fletcher, Bachert, Chiaro, Uginchus, Murray

NAYS: 0 NONE

ABSENT: Siems, Wachowski

MOTION CARRIED

Next meeting for ETSB Board is June 5, 2019.

Adjournment

Adjournment was at 9:05 a.m. by Fletcher seconded by Bachert.

MOTION CARRIED