

CITY OF CALUMET CITY
EMERGENCY TELEPHONE SYSTEM BOARD MEETING

October 3, 2018

8:00AM

CITY COUNCIL CHAMBERS

Call to order

The Calumet City Emergency Telephone System Board was called to order at 8:05A.M.

PRESENT: ETSB Members, Police Chief Fletcher, Fire Chief Glenn Bachert, ESDA Director Leonard Chiaro, Mayor Designee Commander Williams Siems, 911 Communications Director Michelle Uginchus, Chairman William Murray, Systems Manager Rick Wachowski.

Also present Gerald Tarka City Treasurer.

Public Comment

Siems moved, seconded by Bachert to open public comment.

There was no public comment. There was no public present.

Siems moved, seconded by Bachert to close public comment.

MOTION CARRIED

Approved Minutes

Siems moved, seconded by Wachowski, to approve minutes of 9/6/18.

ROLL CALL

YEAS: 6 Fletcher, Bachert, Chiaro, Uginchus, Siems, Murray, Wachowski

NAYS: 0 None

ABSENT: 0 None

MOTION CARRIED

Old Business

Status on new A/C Unit for Directors Office

Uginchus discussed awaiting delivery. Arrigo will contact Uginchus to give date of delivery.

Verizon bill

Uginchus advised that we still owe 25,000. The Verizon bill was already in the budget for 2018.

Acceptance of N9-1-1 Grant

Uginchus advised that state sent email to accept the award of 137,321.60 from the grant. We need to decide if wanted to take in lump sum or payments. Uginchus advised that was waiting on Debi Costello to give access to approve the award. Siems advised that he had already approved that we would accept the award.

New Business There was no new business

Treasurer’s Report Gerald Tarka was present from the Treasurer’s office.

Status on direct deposit from state checks. Uginchus advised she spoke with Nicole Rudder and she wants to ensure a new account is only receiving the 911 grant money.

Tarka also advised that as of December 31,2017, the 911 board had Accounts Receivable on the books total \$64,402.63. Payments related to the Accounts Receivable items were received in fiscal year 2018, they were posted as revenue when they should have been posted to relieve the balance of Accounts Receivable. Journal entry 2018-1 reclasses \$64,402.63 of revenue to account receivable. This relieves the account balance on the books and decreases fiscal year 2018 revenue. Also 911 Board had Accrued Interest on the books totaling \$1,281.66. When the January 2018 loan payment were made a portion of the interest posted an interest expense instead of posting against accrued interest. The journal entry relieves the accrued interest balance of \$1,281.66 and decreases fiscal year 2018 revenue by same amount.

Approved bill listing Siems moved, seconded by Wachowski, to approve the bill listing in the amount of 36,911.58. Tarka inquired on the Motorola bill in amount of 31,650.00. Siems advised it is the 911’s bill and has been approved in prior meeting.

Roll Call

YEAS:	6	Fletcher, Bachert, Chiaro, Siems, Uginchus, Wachowski, Murray
NAYS:	0	None
ABSENT:	0	None

MOTION CARRIED

Uginchus discussed making the two Miner Electronic reoccurring bills for maintenance in amounts of 1,312.00 and 3930.76 to automatic payments.

Approve Miner Electronic Bills

Siems moved, seconded by Wachowski to approve automatic payment of the two Miner Electronic maintenance bills in amounts of 1,312.00 and 3930.76.

Roll Call

YEAS: 6 Fletcher, Bachert, Chiaro, Siems, Uginchus, Wachowski, Murray
NAYS: 0
ABSENT: 0

MOTION CARRIED

Next meeting for ETSB Board is November 7, 2018.

Adjournment

Adjournment was at 8:17 a.m. by Siems seconded by Bachart.

MOTION CARRIED