



FRIDAY MARKET IN THE PARK

- DATES:** Friday, July 13, 2018 through Friday, October 12, 2018
- LOCATION:** Pulaski Park
Wentworth Ave. & Pulaski Rd., Calumet City, IL
- TIME:** 12:00 p.m. to 3:00 p.m.
- SET UP:** Set up begins at 10:30 a.m. Vendors must arrive no later than 11:45 a.m. to participate. Vendors are required to be set up and ready to exhibit by 12:00 p.m.
- BREAKDOWN:** Vendors should begin breakdown at 3:00 p.m. Sales must stop at 3:00 p.m. Vendors should be off premises by 4:00 p.m.
Cardboard boxes and any other trash should be carried out with the vendor. Thank you in advance.
- APPLICATIONS:** Applications can be submitted via email to drzonca@Calumetcity.org – 708-891-8138
Or dropped off at City Hall – 204 Pulaski Rd.
- VENDER SPACE:** Please fill out on application the amount of space needed.
- SAFETY:** Canopies, tents, tarps and umbrellas, etc., must be securely tied down and secured with proper weight to prevent tipping or shifting during market hours. Staking of tents is prohibited.

RULES AND REGULATIONS

Please read and initial next to each policy

___ Vendors must be 18 years of age or older and follow the appropriate dress code for the event. Any children accompanying the vender must be supervised by adults at all times.

___ Vendors should exhibit behavior that is professional and courteous to all customers and other vendors.



- ___ Vendors are able to park their cars across the street at the Town Hall.
- ___ Defacement of park property will not be tolerated.
- ___ Display booths and areas must be kept clean and neat at all times. All packing boxes and supplies should be hidden from public view. The vendor booth and area should be left clean and neat at the end of the event. ALL CARDBOARD BOXES AND ANY OTHER TRASH MUST BE CARRIED OUT WITH THE VENDOR.
- ___ Electrical outlets may be used if vendor supplies their own electrical cord.
- ___ Vendors are required to exhibit all hours of the event.
- ___ Vendors supply their own displays, chairs, tents, tables, electrical cords, etc., needed for booth.
- ___ Prices of items must be clearly marked for customers to see.
- ___ Alcoholic beverages are prohibited. NO EXCEPTIONS!!
- ___ Smoking is prohibited in the market area. Should you choose to smoke please do so at least 10 feet from any point of the market.
- ___ Food vendors must submit copies of their insurance and health permits prior to participating in the market.
- ___ Vendors who fail to comply with the rules and regulations will be asked to leave the market.

NEW THIS YEAR!!!
CALUMET CITY RESIDENTS ONLY!!

"Kids Korner" at the Market!

Set up a table to sell your children's unused book, toys, and clothes! We are insisting you limit your items to children only! Come every week or whenever! Make your prices reasonable so our community children and their parents can afford to shop! We hope to see you at the park on Fridays!



APPLICATION INSTRUCTIONS: Thank you for your interest in being part of the Calumet City Market and for reading over the Rules and Regulations. We respect your privacy and any information provided will not be shared.

Applications can be emailed to drzonca@CalumetCity.org or mailed to
Calumet City-City Hall
Attn: Denise Rzonca (708-891-8138)
204 Pulaski Rd.
Calumet City, IL 60409

Business
Name: _____

Contact
Name: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Telephone Number: _____

Email Address: _____

Size of space needed: _____

I will be a weekly vendor: YES or NO

If no, please tell us all dates you plan on vending:

Will you be working out of a trailer? YES or NO If yes, trailer size? _____

Detailed description of business/product:



Liability Statement:

Calumet City and Calumet Memorial Park District will not be held responsible for any loss, damage, defacement or destruction of any property displayed by the vendor. This also includes personal injury. Calumet City and the Calumet Memorial Park District does **not provide insurance on the Vendor or against the acts or omissions of the Vendor, it's** agents or employees. All insurance for personal property, public liability, personal injury must be carried by the vendor.

I agree that I have read and understand the contract, as well as rules and regulations.

NAME (PLEASE PRINT):

SIGNATURE: _____

DATE: _____