

CITY OF CALUMET CITY  
EMERGENCY TELEPHONE SYSTEM BOARD MEETING  
FEBRUARY 23, 2018

8:00 A.M.  
City Council Chambers

Call to Order

The Calumet City Emergency Telephone System Board was called to order at 8:02 a.m.

Present: ETS Members, Police Chief Fletcher, Fire Chief Glen Bachert, ESDA Director Chiaro, 911 Communications Director Michelle Uginchus, Sgt. Billy Siems (Calumet City Mayor Designee)

Also present Mayor Michelle Markiewicz Qualkinbush, Finance Director Kasperek, Auditor Kyle Kasperek and Roseann Bonato.

Public Comment

There was no public comment.

Approve name  
Change

Chiaro moved, seconded by Bachert, to confirm submitting an application Illinois State Police, office of the Statewide 9-1-1 Administrator to change the Name from Joint Calumet City/Burnham ETS Board to Calumet Emergency Telephone System Board ("ETSB")

ROLL CALL

YEAS: 5 Fletcher, Bachert, Chiaro Uginchus, Siems  
NAYS: 0 None  
ABSENT: 0 None

MOTION CARRIED

Approve by-law  
Change of name

Chiaro moved, seconded by Bachert, to change by-laws to reflect name change in all articles of the by-laws.

ROLL CALL

YEAS: 5 Fletcher, Bachert, Chiaro, Uginchus, Siems  
NAYS: 0 None  
ABSENT: 0 None

MOTION CARRIED

Approve Depository  
And Signers at Bank

Bachert moved, seconded by Chiaro, to approve motion to advise MB Financial Bank (depository of 911 funds) of the ETSB name change; designate signers to be the City Treasurer and Chairman of the ETSB.

ROLL CALL

YEAS: 5 Fletcher, Bachert, Chiaro, Uginchus, Siems  
NAYS: 0 None  
ABSENT: 0 None

MOTION CARRIED

Approve Changes to By-Laws

Fletcher moved, seconded by Bachert, to approve amending the by-laws: Article II – Membership – to delete: “the Village of Burnham shall be entitled to two members on the Joint Emergency Telephone System Board consisting of the following: a) The Mayor of Burnham or designee and b) The Chief of Police or Burnham or designee;” ADD: f) Calumet City System Manager and g) Calumet City Purchasing Director; DELETE all references to the word “JOINT” Article III, B 1) to state 48 hour notice (deleting two day notice); CHANGE Article III, B.2) to 48 Hours (Eliminating “ten” (10) days)

ROLL CALL

YEAS: 5 Fletcher, Bachert, Chiaro, Uginchus, Siems  
NAYS: 0 None  
ABSENT: 0 None

MOTION CARRIED

Approve Submission Of Modification Plan

Chiaro moved, seconded by Bachert, to confirm action taken of submitting an Application to Illinois State Police, Office of the Statewide 9-1-1 Administrator of 9-1-1 Modification Plan dated 11/10/17 (designating PSAP backup to Central Dispatch located at Bud’s Ambulance Service.

ROLL CALL

YEAS: 6 Fletcher, Bachert, Chiaro, Uginchus, Siems, Wachowski  
NAYS: 0 None  
ABSENT: 1 Murray

MOTION CARRIED

Defer action on Nominations & Election of Officers

Siems moved, seconded by Chiaro, to defer action on item #8 NOMINATIONS and ELECTION of Calumet City ETS Board officers until the next meeting.

MOTION CARRIED

City Treasurer to be Custodian of Funds

Uginchus moved, seconded by Fletcher, to approve the custodian of funds to be the Calumet City, City Treasurer, per State Law.

ROLL CALL

YEAS: 6 Fletcher, Bachert, Chiaro, Uginchus, Siems, Wachowski  
NAYS: 0 None  
ABSENT: 1 Murray

MOTION CARRIED

Radio Frequency Name Change

Bachert moved, seconded by Chiaro, to confirm the approval of submitting the Application to FCC to change radio frequency name to Calumet City Police 911.

At this time in the meeting, Billy Siems submitted a copy of the Radio Station Authorization from the Federal Communications Commission.  
(attached as page 3A)

ROLL CALL

YEAS: 6 Fletcher, Bachert, Chiaro, Uginchus, Siems, Wachowski  
NAYS: 0 None  
ABSENT: 1 Murray

MOTION CARRIED

Approve bill list

Fletcher moved, seconded by Chiaro, to approve the Bill List (note: reaffirm with board that approval from the board must be obtained prior to incurring the obligation and the appear on a bill list to approve payment)

There was a lengthy discussion regarding bill list procedure for payments to be submitted for approval.

ROLL CALL

YEAS: 6 Fletcher, Bachert, Chiaro, Uginchus, Siems, Wachowski  
NAYS: 0 None  
ABSENT: 1 Murray

MOTION CARRIED

Approve automatic  
Electronic payments  
for two loans

Bachert moved, seconded by Chiaro, to confirm action of automatic payment of the two loan payments on the 6<sup>th</sup> and 10<sup>th</sup> of each month.

ROLL CALL

YEAS: 6 Fletcher, Bachert, Chiaro, Uginchus, Siems, Wachowski  
NAYS: 0 None  
ABSENT: 1 Murray

MOTION CARRIED

Approve Applying for  
State Grant

Fletcher moved, seconded by Bachert, to confirm action taken to apply for State Grant.

ROLL CALL

YEAS: 6 Fletcher, Bachert, Chiaro, Uginchus, Siems, Wachowski  
NAYS: 0 None  
ABSENT: 1 Murray

MOTION CARRIED

Only State has  
Authority to increase  
9-1-1 Surcharge

Advising Board that effective January 1, 2018, neither the ETSB nor local Municipalities have the ability to determine the 9-1-1 surcharge. Only the state does. The state increased the surcharge to \$1.50 per line.

There was discussion regarding item #14, no action necessary just informational submitted to the board.

Approve Regular Mtg  
Date

Wachowski moved, seconded by Alderman Chiaro, to schedule regular ETS Meetings the 1<sup>st</sup> Wednesday of the month at 8:00 a.m. in the City Council Chambers, City Hall.

ROLL CALL

YEAS:	6	Fletcher, Bachert, Chiaro, Uginchus, Siems, Wachowski
NAYS:	0	None
ABSENT:	1	Murray

MOTION CARRIED

Adjournment

Adjournment was at 8:50 a.m. by Fletcher, seconded by Chiaro.

MOTION CARRIED