

DEPARTMENT OVERVIEW:

The Calumet City Police Department serves a population of 36,500 residents, strong in ethnic, racial, and cultural diversity. In addition to traditional patrol and investigative functions, the Calumet City Police Department has a great number of specialty assignments and collateral duties. Such assignments include: Field Training Officers, Evidence Technicians, Firearms Instructors, Detectives, Tactical Officers, School Resource Officers, SWAT Operators – South Suburban Emergency Response Team (SSERT), Investigators – South Suburban Major Crimes Task Force (SSMCTF), Investigators – Suburban Major Accident Reconstruction Team, Task Force Officer – Drug Enforcement Administration (DEA), and Task Force Officer – Drug Enforcement Agency (DEA) Chicago Strike Force.

POLICE OFFICER ESSENTIAL DUTIES

- Comply with all Federal, State, and Municipal laws that govern the activities of Police Officers.
- Comply with all Department rules, regulations, and policies that govern the activities of Police Officers.
- Monitor environment and crime conditions of an assigned geographic area using patrol methods.
- Respond to incidents either assigned or observed as required.
- Gather relevant information at an incident to conduct a preliminary investigation.
- Ensure any personal property taken into custody is properly documented and secured.
- Pursue or apprehend suspected law violators by physical arrest procedures, citation procedures, and search and containment methods.
- Process by arrest and booking procedures both male and female suspected law violators, adults, and juveniles, who have been arrested.
- Enforce state and municipal traffic laws using physical arrest procedures and citation procedures.
- Gather information at traffic crash scenes to conduct preliminary investigations.
- Direct traffic as necessary around accidents, objects in road, or at intersections when traffic signals are not working.
- Prepare written communications in English and complete standardized forms.
- Communicate by either verbal or written methods with persons either within or outside the Department to complete the task assigned.
- Appear in court and present testimony.

***NOTE:** The list of essential duties is not intended to be inclusive.*

POLICE OFFICER MINIMUM QUALIFICATIONS

- U.S. Citizen

- Valid driver's license
- Must be 21 years of age and under 35 years of age by the application deadline, unless otherwise exempt by Illinois Statute
- No felony convictions
- Minimum of 60 hours of college credit at an accredited college or university
 - Veterans Education Waiver – education requirement waived for 24 months of honorable active duty in the U.S. Armed Forces, or 180 days of combat duty in the U.S. Armed Forces; both of which require honorable discharge
- Must pass a thorough background investigation including polygraph examination, psychological assessment, medical screening, and drug screening
- Successful completion of the Minimum Standards Basic Law Enforcement Training Course as provided in the Illinois Police Training Act
- Must have a Firearm Owner's Identification (FOID) card issued by the State of Illinois at the time of hire
- Must successfully pass all examinations mandated by State Law to receive certification as a Peace Officer
- Must maintain the ability to safely handle and use a Department approved firearm

WORKING CONDITIONS

- Police facility environment
- Assignment anywhere within the boundaries of the City of Calumet City
- Assignment Duty hours may be any time. Department operates twenty-four (24) hours a day, every day of the year, including weekends and recognized holidays
- Interact with the public in a variety of situations
- Exposure to outdoor weather conditions including extreme weather situations
- Exposure to hazardous or life-threatening situations

EQUIPMENT (including but not limited to)

- Computers and peripheral equipment
- Two-way radio
- Handcuffs
- Personal defense weapons (Baton, Tasers, Handguns, Rifles, Shotgun, etc.)
- Specialized safety equipment (e.g., bulletproof vests)
- Transportation (cars, bicycles, motorcycles, etc.)

PHYSICAL REQUIREMENTS

- Use muscular force to lift, carry, drag, push, or otherwise move objects using strength in one's arms, hands, back, shoulders and/or legs
- Perform physical activities with skill, speed, and balance efficiently
- Standing for extended or continuous periods of time
- Sitting for extended periods of time
- Walking for extended periods of time
- Safely and lawfully operate automotive vehicles and associated equipment
- Remaining alert or vigilant and reacting to infrequent but important events or specific details within a stream of information (e.g., alarms, radio)