

CALUMET CITY STREET & ALLEY DEPARTMENT



Thaddeus M. Jones
Mayor, City of Calumet City

Deston Dorchack
Personnel Director

Deanne Jaffrey
Chief of Staff & City Administrator

OPEN POSITION ANIMAL CONTROL OFFICER

JOB SUMMARY

This position is responsible for performing routine animal control functions related to the day-to-day functions of the Animal Control Office. This position is responsible for daily cleaning of cages, feeding and care of animals, answering calls and complaints, transporting of animals, catching and trapping various animals as necessary, issuing warnings and citations to citizens suspected of animal cruelty and mistreatment, removing animals from a negligent owner's custody, working collaboratively with necessary departments to achieve Animal Control objectives, rescuing trapped animals, and removing deceased animals from roadways. The Animal Control Officer cleans the facilities and equipment such as dog pens and the animal control truck, will be on-call as needed, performs related administrative work, maintains records, and reports to the Chief of Police.

APPLICANT QUALIFICATION

- Enjoy working with animals
- Knowledge of animal control procedures and the ability to work under stress
- Ability to work independently as well as a part of a team
- Ability to lift 100 pounds
- Valid driver's license
- High School Diploma or equivalent

Anyone interested in the posting, please contact **Deston Dorchack** at ddorchack@calumetcity.org or **Deanne Jaffrey** at djaffrey@calumetcity.org.